



**MINUTES OF THE MEETING OF ROPE PARISH COUNCIL HELD ON MONDAY 16<sup>TH</sup> MAY 2022 AT  
NEW LIFE COMMUNITY CHURCH, FULLER DRIVE.**

**PRESENT:**

Councillor Stefan Pyra -Chair (SP)  
Councillor Andy Pennance -Vice Chair (AP)  
Councillor Chris Flaherty (CF)

**In Attendance:**

Sue Togay – Clerk

**1. APOLOGIES FOR ABSENCE:**

Councillor Rob Hassall. PCSO Vicky Moulton

**2. DECLARATION OF INTEREST:**

None.

**3. MINUTES OF THE LAST MEETING:**

**RESOLVED:** That the minutes of the meeting held on 21<sup>st</sup> March 2022 were approved as a correct record and signed by the Chair.

**4. MATTERS ARISING:**

**Benches** – The Clerk had met with Elaine Webster (EW) of ANSA and 2 sites had been identified as suitable: Fuller Drive by the noticeboard and bus stop, along the path on the green space behind Dunham Crescent. Order forms were completed, and wording would be advised to EW. It was suggested that 'Rope Parish Council, Queen's Platinum Jubilee, 2022' be used.

**RESOLVED:** For clarification Rope Parish Council would purchase the 2 benches at suggested sites at an approximate cost of £1,330 each inclusive of VAT including fixing and installation. Ongoing liability for maintenance and repairs would be the responsibility of the Parish.

**Noticeboards and Development of new Logo** - The Clerk presented several options for the design supplied by Zero Signs.

**RESOLVED:** Councillors selected Option 3 (Visual No: JHQ33811-C) but with the lion to be yellow. This would be supplied to Zero signs for use on the noticeboards and electronically on our website and letterheading in the future.

**Co-Option Protocol** – Rob Hassall had sent his apologies and tendered his formal resignation as parish Councillor due to work and family commitments. The Parish Council now had 3 vacancies and would renew the notices on boards and website to attract candidates. The Clerk to supply information recently seen regarding a campaign for local councillors.

**Beechcroft Avenue** – The Police had been informed of the suspicious activities in the area.

**Greenspace behind Fourseasons Close/Junction Dunham Crescent** - A response had now been received from Ruth Morgan at ANSA and though there would not seem to be a quick fix for the Jubilee Year she had stated that she was on the 'Nature Based Insetting Operational Group' which was looking at tree planting projects. This would not take place until end of 2022/beginning 2023 and at the at the moment the group was identifying the process needed to provide the support parishes needed. As requested, The Clerk had responded with a site location offer to meet with her and Councillor Pennance to ascertain what could be done in the area plus related costs considering it was in fact Cheshire East owned.

**Berkeley Academy** – Councillor Wye had suggested that the Parish may wish to offer to supply 2 no idling/no parking signs to the school. However as there was little response from the school it was felt that if procured, they may not display at front of school in order for the signage to be affective.

**Ward Walk** – a ward walk had been suggested and The Clerk gave apologies for not confirming details to Councillors.

**Rope Lane Nursery** - was displaying a 'For Sale' stating 'subject to planning permission'. The Clerk had searched the Cheshire East website for any potential new planning applications with no result.

**5. PUBLIC PARTICIPATION:**

None

**6. CHESHIRE EAST COUNCILLORS REPORT:**

Councillor not in attendance and no contact received.



**7. ENVIRONMENTAL MATTERS:**

There had been some fire damage to an oak tree on Oak Tree Walk. The Clerk to find further information from PCSO Vicky Moulton and ANSA.

**8. HIGHWAYS MATTERS:**

The Clerk had picked up on information regarding temporary road closures that had been notified to a neighbouring parish without notification to Rope PC. The Clerk to contact CEBC and have this remedied

**Oakhurst Drive** – a request had been placed with CEC for a ‘no through road sign’ on Oakhurst Drive. The Clerk to track the progress.

**9. POLICING MATTERS:**

PCSO Vicky Moulton was now the PCSO for Rope.

**10. PLANNING MATTERS:**

22/1814N – Rope Hall, Eastern Road, CW5 7HU. Proposed garage conversion/single storey extension to existing annexe building.

Resolved: No objections.

**11. FEEDBACK ON EXTERNAL MEETINGS:**

None.

**12. CLERK'S REPORT:**

All relevant correspondence had been forwarded electronically to Councillors for their attention.

The Clerk was undertaking the necessary actions to complete the audit requirements for 2021/2022.

**The Cheshire East Council Community Governance Review** - Final Recommendations Summary Report and Maps Report were now on The Cheshire East Website. Information from Cheshire East had been circulated as Rope PC was affected. Further information would be received in the future.

**13. FINANCE**

**A. REQUESTS FOR FINANCIAL ASSISTANCE:**

None

**B. PAYMENTS**

**Section 137 Payments:**

None

**General Payments:**

S Togay Clerk's Salary	£291.62
HMRC	£ 72.90
Room Hire NLCC	£ 36.00
S Togay _Reimbursement for Microsoft Office	£ 44.95

**C. AUDIT PROCEDURE:**

A briefing note and other relevant documents had been supplied to Councillors prior to the meeting in order that the following items could be approved:

To approve Section 1 - Annual Governance Statement (P5) of the AGAR 2020/2021

To approve Section 2 - Accounting Statements (pages 3(Exemption Certificate) and 6)

**RESOLUTION:**

Rope PC approve the following for the Financial Year 2021/2022 -

Section 1 - Annual Governance Statement was approved by Councillors.

Section 2 - Accounting Statements were approved by Councillors.

The AGAR was signed and dated including The Certificate Of Exemption by The Chair and Clerk as appropriate in order to be included in the Audit Procedure.



In addition, in relation to Analysis of Variances Explanation, the Clerk had provided suggested figures to allocate the High Reserves held at present and discussion took place with regard to planned projects to reduce them. Although some of the projects planned for this financial year were well underway, the charges for benches, rebranding and refurbishment of noticeboards had not yet been received to reduce the budget held. It was still felt that further projects needed to be considered to reduce reserves. As the Borough Council no longer carried out detailed clearance of roadside kerb weeds, especially in the Fuller Drive Estate area, it was considered a way to improve the area by funding some street maintenance in this area even though some residents did clear the areas themselves. Councillor Flaherty would firstly identify a sample of some appropriate areas and quotes would be obtained from local garden maintenance companies.

**14. ANY OTHER BUSINESS:**

None

**15. DATE OF NEXT MEETING**

Monday 18<sup>th</sup> July 2022