



MINUTES OF THE MEETING OF ROPE PARISH COUNCIL HELD ON MONDAY 21st MAY 2018 AT SHAVINGTON ACADEMY

PRESENT:

Councillor R Squirrell – Chairman
Councillor Chris Flaherty
Councillor Margaret Simon

In Attendance:

Sue Togay – Clerk,

25. APOLOGIES FOR ABSENCE:

Councillor Maurice Simon, Councillor Andy Pennance, Councillor Brian Silvester.

Please let it be noted that a resignation letter was received from Councillor Maurice Simon due to other commitments. However he did kindly offer to still continue to take part in the clean up exercises in the Parish. His resignation was accepted and the Clerk would proceed with the process of Councillor Vacancy. Thanks to be sent to Councillor Simon for all his hard work.

26 DECLARATION OF INTEREST:

Councillor Bob Squirrell as a member of St Mary's Church

27. MINUTES OF THE LAST MEETING:

RESOLVED: That the minutes of the meeting held on Monday 19th March 2018 were approved as a correct record and signed by the Chairman.

28. MATTERS ARISING:

War Memorial at St Mary's, Wistaston – The Chair had attended a further meeting with the Rector, Wardens and John Moore of Wistaston PC. The drawings that had been presented at the last meeting were again discussed and given the go ahead with the omission of rotating the memorial. This had now gone back to the architect for detailed drawings and costings. The next meeting of this group would discuss financial contributions. The Council has £2,000 reserved for this project and it was agreed that the Chairman could offer this amount as Rope's contribution. Again the Chair would attend further meetings and report back to Council.

Defibrillators – The Chair had now met with Spa. They were so enthusiastic that the equipment had now been purchased and they had asked that we donate an amount and they would raise additional funds. In addition, it would handle the management of it. Rope would offer any publicity if required. The Chair would like to offer £1,000. It was suggested that other major businesses at the Rope Lane junction should be approached to see if they would wish to contribute. A formal letter would be received from The Spar in relation to a donation from Rope PC.

RESOLUTION: Rope PC resolve to commit an amount of up to an amount of up to £1,000 and agreed to write to significant businesses at the Wells Green Crossroad.

GDPR – there seemed to be very little relevant training in the area and it was felt that as we don't hold records that it would be a very simple procedure. Councillor Margaret Simon would supply a link to the electronic training she had completed and the Chair offered to supply information that he had sourced which may solve the issue.

29. ENVIRONMENTAL MATTERS/PUBLIC PARTICIPATION.

- **Dog Fouling** – the Chair was organising a ward walk with relevant Cheshire East Officers and would circulate the date once confirmed.
- **Car Park At Berkeley Academy** – this was not running smoothly as yet.
- **Grass Cutting** – it had been noted that the verges and paths in Oak Tree Walk, open space between Glaisdale Ave and Farndale Ave and open spaces and pathways in general are very overgrown. It was felt that maintenance and grass cutting schedules may have been reduced. The Clerk to refer to Councillor Sarah Pochin.
- **Gutters In and Around Berkeley Academy** – these were blocked. The Clerk to refer to Councillor Sarah Pochin.

30. CHESHIRE EAST COUNCILLORS REPORT

Councillor Sarah Pochin unfortunately was not in attendance.

31. HIGHWAYS MATTERS

Potholes – some of the potholes near the Berkeley Academy junction had now been completed.

Flood On Gresty Lane – Refer to Councillor Sarah Pochin for an update.



32. POLICING MATTERS

The Chair had sent an email to Superintendent Peter Crowcroft asking for clarification of who was now the designated PC and PCSO for the Rope area. He was informed that our PCSO is still Peter Corbett. It is not clear that we have a PC but our Police contact is Sergeant Christian Morris. The Chair mentioned to him also an incident relating to the theft of £5,000 of tools from a van in Oakhurst Drive which was not deemed worthy of investigation. The Chair would keep an eye on the PCSO situation and if no clearer then the Parish Council would contact the Police and Crime Commissioner for clarification.

33. PLANNING MATTERS:

None

34. FEEDBACK ON EXTERNAL MEETINGS:

- **Wybunbury United Charities** – The Chair had attended with Robert Dodd.
- **Willaston Civic Service** – the Chair had attended and it had been a good networking opportunity

35. CLERK'S REPORT:

General Correspondence - All relevant correspondence had been forwarded to Councillors electronically.

36. FINANCE

A. Requests for Financial Assistance:

None

B. Payments

Section 137 Payments:

None

General Payments:

RESOLVED: That the following payments be made:

£72.80	S Togay – Clerk's Salary
£68.20	HMRC
£ 5.00	CEC License for Fuller Drive Notice Board
£10.00	Membership Fee for Wistaston Sports & Leisure Assoc

C. Audit Procedure:

The Clerk had provided various documents in relation to the audit to Councillors prior to the meeting and now explained the new procedure as a smaller authority where the higher of gross annual income or gross annual expenditure does not exceed £25,000 which meets the qualifying criteria for exemption. This meant that Rope PC are exempt from sending the completed Annual Governance and Accountability Return (AGAR) to the external auditor for a limited assurance review provided the authority completes certain documentation and publishes specific documents on its website.

The Clerk requested that the Council approve Section 1- Annual Governance Statement and following Approve Section 2 Accounting Statements of the AGAR 2017/2018.

RESOLUTION: That Rope Parish Council approve the following for the Financial Year 2017/2018:

Section 1- Annual Governance Statement was approved by Councillors

Section 2 – Accounting Statements were approved by Councillors. These documents were then signed and dated by the Chair on behalf of the Authority.

All Audit papers would now be sent to the internal auditor JDH Business Services for inspection and the procedure for the Exercise of Public Rights would also be followed.