

Bank reconciliation 2020/2021

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to headed "Year ending 31 March 2021" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2021

Prepared by (Name and Role):

Date: 09/05/2021

	£	£
Balance per bank statements as at 31/3/21:		
Business Reserve	12,092.8	
Current	2,315.8	

[add more accounts if necessary]

14,408.5

Petty cash float (if applicable) -

Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)

1032	(281.90)
1033	(70.47)

(352.37)

Add: any un-banked cash as at 31/3/21

Net balances as at 31/3/21 (Box 8)

14,056.1