



**MINUTES OF THE MEETING OF ROPE PARISH COUNCIL HELD ON MONDAY 16<sup>th</sup> JULY 2018 AT SHAVINGTON ACADEMY**

**PRESENT:**

Councillor R Squirrell – Chairman  
Councillor Stefan Pyra – Vice Chairman  
Councillor Chris Flaherty  
Councillor Andy Pennance  
Councillor Margaret Simon

**In Attendance:**

Sue Togay – Clerk, Mr Ben Wye, CEC Councillor Sarah Pochin

**37. APOLOGIES FOR ABSENCE:**

Please let it be noted that an Apology to be noted for the May meeting for Councillor Stefan Pyra.

**38 DECLARATION OF INTEREST:**

None.

**39. MINUTES OF THE LAST MEETING:**

**RESOLVED:** That the minutes of the meeting held on Monday 21<sup>st</sup> May 2018 were approved as a correct record and signed by the Chairman.

**40. MATTERS ARISING:**

**Co-Option of Councillor** – As the correct advised procedure had taken place to advertise the vacancy for a Parish Councillor without request for an election the co-option of a Councillor could now take place. A letter of application had been received and circulated from Mr Ben Wye and after consideration a resolution was made. **RESOLUTION:** That Mr Ben Wye be co-opted as a Councillor of Rope Parish Council.

Mr Wye signed appropriate paperwork to enable him to take part in discussions.

**Car Park at Berkeley Academy** - Discussion took place as to the use of the new Car Park and overall, it was agreed it was now being used well and was money well spent.

**War Memorial at St Mary's, Wistaston** – Information was still being awaited from the architect so there was no further update at the moment.

**Defibrillator** – This had now been in situ for 3 weeks at Spar. As agreed Rope PC had written to Leonard Vets and Tressider's asking for donations to the Spar directly. Tressider's had very kindly donated £100. In line with the resolution made at the 21<sup>st</sup> May meeting – Item 28, Rope PC to issue a cheque for £900 as agreed.

**GDPR** – Information had been received that Parish Councils do not have to register but we would of course comply with new legislation.

**Ward Walk** – this was now to be arranged and Councillor Wye suggested the use of 'Doodlepoll' in order for all involved to provide mutually convenient dates.

**Flood On Gresty Lane** - Work was being carried out this week.

**41. PUBLIC PARTICIPATION/ENVIRONMENTAL MATTERS**

The Parish Noticeboard at Berkeley Academy was no longer accessible outside school opening hours. This was to be left at present.

**42. CHESHIRE EAST COUNCILLORS REPORT**

Councillor Pochin provided the following information:

**Berkeley Academy** – all highway repairs in the area had now been completed however Councillor Pochin and Simon would check with Highways that the appropriate yellow markings were completed.

**Hedge at Rope Bank Avenue/Laidon Avenue** - the Highways Department had served an order to the residents.

**Cheshire East BC** – The CEO had now resigned.

**The Voice** – this CEC publication was now delivered to all residents in the Borough. Included there was information on the Biowise Process Unit at Leighton Green which would process the collected food waste which was to be introduced in the near future in the Borough.

**Weeds In Gutters** - Councillors discussed this topic as it would seem to be a problem in the Parish. Consideration was given to litter picking sessions, encouraging keeping your own kerb tidy and a best kept front competition. Councillors would exchange emails further on these topics and in addition arrange a ward walk.



#### **43. HIGHWAYS MATTERS**

**Eastern Road** – an email had been received from a resident pointing out the dangers of the speeding etc in this area especially because of lack of footpaths and the use by pupils to Shavington Academy.. Councillor Sarah Pochin to investigate the situation for a solution.

**Signage On Rope Lane** – this had still not been addressed.

**New Crossing Rope Lane** – the timing had now been adjusted and was now more efficient.

**Unauthorised Bollards in grass verge on Rope Lane** – these were still in situ.

#### **44. POLICING MATTERS**

Councillor Simon informed Councillors of the police officers allocated to the Parish. PC – Tim Clarke, Sergeant Christian Morris. The Clerk to contact Sergeant Morris for information of our named PCSO and invite to our meetings and Ward Walk.

The Chair had been reading Shavington PC's policing priorities which include the schools which will therefore benefit Rope PC.

#### **45. PLANNING MATTERS:**

Local Plan – the Site Allocation and Development Plan Consultation was now taking place. Nothing significant had been seen reference local planning applications.

#### **46. FEEDBACK ON EXTERNAL MEETINGS:**

None.

#### **47. CLERK'S REPORT:**

**General Correspondence** - All relevant correspondence had been forwarded to Councillors electronically.

#### **48. FINANCE**

##### **A. Requests for Financial Assistance:**

1. Donation to Community Defibrillator. See Item 40 relating to original resolution made at 21<sup>st</sup> May 2018 meeting regarding request for donation to Defibrillator at Spar.

2. A request had been received for a donation to Shavington Academy Prize

##### **B. Payments**

##### **Section 137 Payments:**

1. Resolved: That a donation of £900 be donated to Spar for defibrillator issued to AF Blakemore & Son.

2. Resolved: That an amount of £50 be donated to Shavington Academy.

##### **General Payments:**

**RESOLVED:** That the following payments be made:

|         |                             |
|---------|-----------------------------|
| £272.80 | S Togay – Clerk's Salary    |
| £ 68.20 | HMRC                        |
| £169.20 | JDH, Internal Auditors      |
| £359.11 | BHIB Ltd – Parish Insurance |

Councillor Pyra requested comparative figures year on year for the cost of Council Insurance.

##### **C. Audit Procedure:**

The Internal Audit Procedure had been completed and was a clean report. As Rope had an income and expenditure of less than £25,000, under the new process A Certificate of Exemption had been sent to PKF Littlejohn as the new External Auditor and relevant documents were now published on the Parish Website for compliance with the Accounts and Audit Regulation 2015, the Local Audit (Smaller Authorities) Regulation 2015 and the Transparency Code for Smaller Authorities. The Audit Process for 2017/2018 was therefore now complete.