



**MINUTES OF THE MEETING OF ROPE PARISH COUNCIL HELD ON MONDAY 19th MARCH 2018
AT SHAVINGTON ACADEMY**

PRESENT:

Councillor R Squirrell – Chairman
Councillor Andy Pennance
Councillor Brian Silvester
Councillor Margaret Simon

In Attendance:

Sue Togay – Clerk, CEC Councillor Sarah Pochin

13. APOLOGIES FOR ABSENCE:

Councillor Stefan Pyra -Vice Chairman, Councillor Maurice Simon, Councillor Chris Flaherty, PCSO Peter Corbett

14. DECLARATION OF INTEREST:

None.

15. MINUTES OF THE LAST MEETING:

RESOLVED: That the minutes of the meeting held on Monday 15th January 2018 were approved as a correct record and signed by the Chairman.

16. MATTERS ARISING:

War Memorial at St Mary's, Wistaston – An update was provided by The Chair will also be attending a meeting next week. Some preliminary drawings had been prepared by the architects which indicate the memorial will be rotated in its site for easier access and safety. Further update to be provided.

Defibrillators – The Chair had been looking further into the logistics of providing one in the community which was difficult due to lack of accessible structures with power supply within the Parish in order for it to be a useful facility. The suggestion of siting at the 'Spar' shop was discussed plus the implication of training responsibilities. The Chair will pursue these issues with 'Spar' and also mention to John Moore, The Chair of Wistaston PC to enquire if they wish to share costs.

17. ENVIRONMENTAL MATTERS/PUBLIC PARTICIPATION.

- **Evergreen Way** – there was a considerable amount of rubbish on the walkway which had been reported. The Clerk to speak to Caroline Griffies with regard to carrying out a Parish Clean Up and obtaining vests, litter pickers etc.
- **Dog Fouling** – this seemed to have increased recently especially near the school. The Chair to contact the CEC Dog Wardens for assistance. In addition, Councillor Margaret Simon to enquire of any CEC signage available.

18. CHESHIRE EAST COUNCILLORS REPORT

Councillor Sarah Pochin gave feedback on the following:

- **Berkeley Academy Drop Off Car Park** – This was now almost completed, just awaiting safety signage. Road marking needed to be changed and Councillor Pochin had met with Highways to discuss. The resurfacing of the roads was now due and Highways had been reminded.
- **Potholes In The Parish** – Present weather conditions were not helping and there were very substantial ones in Bankfield Avenue and Rope Bank Avenue. Some patching had been completed in Laidon Avenue.
- **Rope Lane Bridge** – Highways had confirmed that the issue of the hedges, drains and surface were all being addressed with work being carried out in early April on the drainage problems on Gresty Lane.
- **Substantial Trees in The Parish** – a walkabout had taken place and some trees had been identified as requiring a TPO. The Arborist, Nigel Bates had been asked to view them but could only attend if any tree was under immediate threat. Councillor Pochin will pursue to see if any action could be taken.
- **Bollards on verge on Rope Lane** – bollards had been sited on the public verge by a private individual. Highways were dealing with this matter.

19. HIGHWAYS MATTERS

Already covered under other sections.

20. POLICING MATTERS

PCSO Peter Corbett had sent his apologies as he was no longer allocated to working in the Parish. He had provided a Beat Manager's Report which highlighted the main issues in the Parish indicating Speed Watch sessions had been carried out on Rope Lane, night time patrols had been carried out at



Berkeley Academy and Shavington Academy. Checks had also been carried out in relation to inconsiderate dog owners in the Brecon Way and Edgewood Drive areas. The Clerk to send him an email thanking him for all his hard work.

Shavington PC were pursuing a refund on the monies paid for PCSO's in 2017 due to the maternity leave of one of the allocated officers. It was felt that Rope should also consider a similar request.

21. PLANNING MATTERS:

None

22. FEEDBACK ON EXTERNAL MEETINGS:

Town & Parish Council Conference – This was attended by the Chair and included the following items:

1. Cheshire East BC – explanation and comments on suspended CEC Officers plus culture change policies being applied within the Council.
2. CEC Budget
3. Rural Transport
4. New Code Of Conduct which will be circulated further for discussion.
- 5.

23. CLERK'S REPORT:

General Correspondence - All relevant correspondence had been forwarded to Councillors electronically.

Financial Audit for 2017/2018 – The Clerk to commence the paperwork for Internal Audit once 31st March was reached.

Rope Parish Council Risk Assessment – a copy of the present Risk Assessment had been circulated for consideration:

RESOLUTION: The Rope PC Risk Assessment was accepted as still appropriate for the coming Financial year.

General Data Protection Regulations (GDPR) – the new GDPR was coming into force in May 2018 and steps now needed to be taken to prepare for this as an authority. Discussions took place as to the implications this would have on Rope PC and the following resolution was made:

RESOLUTION: The Clerk, Sue Togay to be designated as Data Protection Officer for Rope PC and appropriate training be approved. The Clerk to research any being provided in the area.

24. FINANCE

A. Requests for Financial Assistance:

A request had been received from Wistaston Memorial Hall for a donation to the decoration of internal rooms at the Hall.

B. Payments

Section 137 Payments:

Resolved: That a donation be made to Wistaston Memorial Hall once the Clerk had ascertained the total costs from the Chair, John White. Amount to be confirmed at next meeting

General Payments:

RESOLVED: That the following payments be made:

£268.17	S Togay – Clerk's Salary
£67.04	HMRC
£265.00	S Togay – Clerk's Expenses

C. Annual Review of Clerk's Salary.

The Clerk withdrew from the meeting whilst Councillors considered a review of the Clerk's Salary.

RESOLUTION: The Clerk's Salary to be £2,046 per annum for Financial Year 2018/2019.