



MINUTES OF THE MEETING OF ROPE PARISH COUNCIL HELD ON MONDAY 24TH AUGUST 2020 VIA ZOOM

PRESENT:

Councillor Stefan Pyra – Chair
Councillor Ben Wye – Vice Chair
Councillor Chris Flaherty
Councillor Andy Pennance
Councillor Rob Hassall

In Attendance:

Sue Togay – Clerk

16. APOLOGIES FOR ABSENCE:

Councillor Margaret Simon

17. DECLARATION OF INTEREST:

None

18. MINUTES OF THE LAST MEETING:

RESOLVED: That the minutes of the meeting held on Monday 20th January 2020 were approved as a correct record and signed by the Chairman.

19. MATTERS ARISING:

Rope Garden Nursery - It was felt that a meeting should be held with the Cheshire East Ward Councillor as the site was now being used as a building materials supply. Councillors were asked to consider how we proceed for the next meeting..

20. FINANCE:

A. Audit Procedure

A briefing note and other relevant documents had been supplied to all Councillors prior to the meeting in order that the following 2 items could be approved.

Item 1:

To approve Section 1 - Annual Governance Statement (Page 5) of the (AGAR)2019/2020

To approve Section 2 Accounting Statements (Page 6)

RESOLUTION:

Ref Item 1: That Rope Parish Council approve the following for the Financial Year 2019/2020:

Section 1 - Annual Governance Statement was approved by Councillors

Section 2 - Accounting Statements was approved by Councillors.

The AGAR to be 'wet signed' by The Chair and Clerk and relevant documents to be sent to the External Auditor. In addition to be compliant, various documents would be published on the parish website and The Public Notice for the Exercise of Public Rights would be displayed on the noticeboards. The Audit Process for 2019/2020 would then be completed

Item 2:

To consider issues highlighted by the internal Auditor JDH Business Services Limited

RESOLUTION:

Ref Item 2: The Internal Audit Report by JDH was discussed and noted for solution:

- The new internal control objective which had required dated photographic evidence of the notice in the board was displayed on the first day of the public notice period. In fact this should have been done the day before. Noted for future years.
- The Risk Assessment was reviewed annually for approval at the March Meeting each year. However due to Covid 19 the March Meeting had been cancelled. It was suggested therefore that this takes place at the next meeting (see following item 21).

B. REQUESTS FOR FINANCIAL ASSISTANCE:

A request had been received via Councillor Simon from Geoffrey Bolt on behalf of Wistaston Green Allotment Holders requesting a contribution of £129.50 towards planning consent fees for siting a portacabin on the allotment site which had been donated for use by Bellway Homes. Councillors felt they would like more information on how many Rope residents used these allotments before financial assistance was approved.



C. PAYMENTS.

Section 137 Payments:

None

General Payments:

Due to Covid 19 and the need to continue business as usual, the Clerk had provided Councillors with a list of payments made since the last meeting.

21. PARISH COUNCIL RISK ASSESSMENT:

To comply with normal procedure Councillors had been supplied with a copy of the RA and approval requested:

RESOLUTION: That the Risk Assessment for Rope PC is approved by Councillors.

The Clerk to carry out a physical assessment of boundary signs and noticeboards and confirm assets. The Chair requested an additional sign for Towers Close..

22. ENVIRONMENTAL MATTERS

Overgrown Footpaths - In July, 4 areas in the parish had been identified:

Evergreen Way, footpath to Acorn Close

A path over the brook leading to Crofters Close

Overhanging trees coming from Fuller Drive to The Raven

Overhanging trees from The Raven Path to Kemble Close

These had been reported to ANSA - REF FS226261. Clerk to check progress..

A complaint had been received from David Griffiths ref an overgrown tree on pavement Fuller Drive/Dunham Crescent Junction. Reported to ANSA- REF FS3399745. Clerk to check progress.

A complaint had been received from Stuart Partridge regarding the closure of Footpath No 13 which leads from Rope Lane Bridge. This was closed for 6 months due to repair of a bridge. Clerk to obtain update on work.

Councillors requested an update on the hedge on Rope Bank Avenue and an additional one Whirlow Road, Fuller Drive Junction. Clerk to follow up.

23. HIGHWAYS MATTERS:

Rope Bank Hump - Councillors requested an update on works..

24. POLICING MATTERS:

There was no regular attendance at Rope PC meetings. This had been mentioned to the sergeant for the area and it was suggested that he was invited to the next meeting.

25. PLANNING MATTERS:

There was evidence of a 2 storey extension on Oakhurst Drive with no sign of planning permission on the CEC website. The Clerk to check planning permission is necessary and obtained.

26. FEEDBACK ON EXTERNAL MEETINGS:

None

27. CLERK'S REPORT:

General Correspondence - All relevant correspondence had been forwarded to Councillors electronically. The Clerk felt that an opportunity should be taken to review and update The Risk Assessment, Standing Orders, and FOI documents and policies.

In addition confirm the appropriate amount of reserves that should be held and any projects in the community that could be supported.. It was felt that the Parish Newsletter should be prepared and issued in order to gain feedback on any suitable projects for the parish.

28.. ANY OTHER BUSINESS:

None

15. DATE OF THE NEXT MEETING.

Monday 21st September 2020 via Zoom