



**MINUTES OF THE MEETING OF ROPE PARISH COUNCIL HELD ON MONDAY  
20<sup>th</sup> MAY 2024 AT NEW LIFE COMMUNITY CHURCH, FULLER DRIVE.**

**PRESENT:**

Councillor Andy Pennance -Chair  
Councillor Chris Flaherty  
Councillor Richard Weilding  
Councillor Sue Jones  
Councillor George Jones  
Councillor Malcolm Crook

**In Attendance:**

Sue Togay – Clerk.

**1. APOLOGIES FOR ABSENCE:**

Councillor Nick Churchill

**2. DECLARATION OF INTEREST:**

None.

**3. MINUTES OF THE LAST MEETING HELD ON 18<sup>TH</sup> MARCH 2024:**

**RESOLVED:** That the minutes of the meeting held on 18<sup>th</sup> March 2024 were approved as a correct record and signed by the Chair with the inclusion of the following amendment:

Ref Item 90B - General Payments, to include a payment to S Togay for expenses for the year 23/24 for an amount of £396.24.

**4. MATTERS ARISING:**

**Planters** – These had been sited now and a second quote for the provision of plants and planting was awaited,

**RESOLVED:** that Rope Parish Council approve payment for the plants and planting as per the quote received. The final amount to be confirmed at the next meeting in July.

**Partnership Working** –Shavington Academy -At a school event the Chair had discussed a contribution to a S.T.E.M. (Science, Technology, Engineering, Mathematics) Event at the school which the Council could support with a donation. The school had still not contacted the Council. The Chair to follow up this offer.

**Communications** – the newsletter had been produced and distributed by Councillors. Thanks to all those who had contributed and distributed. It was suggested this should be an annual newsletter and that copies should be placed in the two schools, surgery, New Life Community Church, and the SPAR.

**Hedge at Whirlow Road/Fuller Drive Junction** – this had now been cut back.

**Tree Works In the Parish** – The Clerk had asked ANSA to notify the Council of any tree works in the Parish.

**Parking at the Layby near Berkeley Academy** – this had been reported to Cheshire East and notification received that it was a Police matter. The PCSO for the area was in regular attendance at the school and it would be mentioned to her.

**5.. PUBLIC PARTICIPATION:**

There were no members of the public in attendance.



## **6. CHESHIRE EAST COUNCILLORS REPORT:**

Cheshire East Councillor Allen Gage was not in attendance. An email would be sent reminding him of our future meeting dates.

## **7. ENVIRONMENTAL MATTERS:**

**Abandoned House on Oakhurst Drive** –an email had been received from a resident as this had been empty for some considerable time requesting advice. However, as the resident had notified all the relevant authorities and it was on private land, there was no further action that the Council could assist with.

**Evergreen Way** – this hedged pathway was again overgrown and would be reported to Fix My Street.

## **8. HIGHWAYS MATTERS:**

**Potholes** -Many potholes had now been filled in, but it had been noted that Highways budgets often meant that patching not relaying of road areas was taking place. Standards were being monitored by Highways.

**D & G Bus Routes** – a member of the public had emailed to explain that from 8<sup>th</sup> June there were changes to the bus routes between Leighton Hospital and Shavington.

## **9. POLICING MATTERS:**

Councillors Sue and George Jones were taking part in Speedwatch sessions with Councillors from Shavington as 3 people were needed to take part. Councillor Crook volunteered to train so that he could take part. Unfortunately, the training received by some many years ago was no longer valid.

RESOLVED: that the yellow hazard vests are requested from previous retired councillors are obtained and 6 more hazard vests are obtained. Firm costs of a speed gun to be presented at the next meeting for approval.

## **10. PLANNING MATTERS:**

None

## **11. FEEDBACK ON EXTERNAL MEETINGS:**

Wistaston Memorial Hall Meeting – Councillor Flaherty had attended and discussions had taken place regarding the rebuild of the Memorial Hall The appointed members of the working group were looking at all the details.

## **12. TO RECEIVE THE CLERK'S REPORT:**

All relevant correspondence received since the last meeting had been forwarded electronically to Councillors for their attention. All issues were included within the body of the meeting.

## **13. FINANCE**

### **A. REQUESTS FOR FINANCIAL ASSISTANCE:**

1. Wistaston Memorial Hall had requested a donation towards new pads for the defibrillator.

2. New Life Community Church had requested a donation towards some new equipment for the youth club and toddler group of the youth and children's department of the church.



## **B. PAYMENTS**

### **Donations & Section 137 Payments:**

1. RESOLVED; that £276 is donated to Wistaston Memorial Hall for the defibrillator batteries.
2. It was felt that more details were needed from the New Life Community Church in order to consider a donation.

### **General Payments:**

S Togay Clerk's Salary – May	£169.50
HMRC - May	£ 42.40
S Togay Clerk's Salary – June	£169.50
HMRC – June	£ 42.40
Inprint (Newsletter set and print)	£375.00
JD Services (plants and planting (not including bulbs)	£229.82
S Togay- reimburse Microsoft License)	£ 59.99
S Togay (stamps)	£ 6.00
NLCC (Room Hire)	£ 36.00

## **C. AUDIT PROCEDURE**

To approve Section 1 - Annual Governance Statement (Page 5) of the AGAR 2023/2024

To approve Section 2 - Accounting Statements (pages 3(Exemption Certificate) and Page 6)

### **RESOLUTION:**

Rope PC approve the following for the Financial Year 2023/2024 -

Section 1 - Annual Governance Statement (Page 5) was approved by Councillors.

Section 2 - Accounting Statements (Pages 3) was approved by Councillors.

The AGAR Pages 3, 5 and 6 was signed and dated including The Certificate of Exemption (Page3) by The Chair and Clerk as appropriate in order to be included in the Audit Procedure to be sent to the Internal Auditor.

## **14. ANY OTHER BUSINESS:**

As Councillors are now using a group WhatsApp for Rope, all were reminded that this was subject to any Freedom of Information requests and content should be solely for Council business.

## **15. DATE OF NEXT MEETING:**

Monday 15<sup>th</sup> July 2024.